Announcement

Application for Early Check-in for the 2020 Spring Semester (108-2 semester)

- **1.Eligibility**: International degree students with on-campus accommodation in the 108-2 semester
- 2. Application available: 2020/01/30 10:00AM 2020/02/14 9:00AM.
- 3. Application system: http://dorm.osa.ncku.edu.tw/index_overseas.php
- 4. Dates open for early check-in: 2020/02/11 -02/14.
- 5. Charge standard:
 - (1) NT\$150/day.
 - (2) Electricity will be charged separately.
 - (3) The application shall be done 3 working days before your check-in date. A handling fee of NT\$ 250 will be charged for late application. (See table 1)
- **6. Payment Method**: Please pay the fee for early check-in via payment machines:
 - (1) Sheng-Li Campus—Sheng-Li Dorm 1, D-24 Discussion Room
 - (2) Kuang-Fu Campus—Kuang-Fu Dorm 2
 - (3) Ching-Yeh Campus— Ching-Yeh Dorm 3.

7. Charge Standard for Cancellation:

- (1) Before the applicant is informed of the arrangement: Free of charge.
- (2) Once the applicant is informed of the arrangement: A handling fee of NT\$ 250 will be charged.
- (3) Starting from the appointed date of check-in: NT\$ 150/day, including the handling fee of NT\$ 250, will be charged to the day when cancelation procedure is completed.

8. Remarks:

- (1) The payment receipt is required for early check-in procedures.
- (2) Please complete the early check-in procedures with the dorm manager during office hours.
- (3) The applicant may be arranged to stay in a room other than his/her room of the 108-2 semester and has to follow the schedule finishing transferring procedures when his/her room of the 108-2 semester is not available.
- (4) The dorm fee receipt of 108-2 semester is required for early check-in procedures.

Table 1

Charge		Date of Early Check-In			
		2月11日(二)	2月12日(三)	2月13日(四)	2月14日(五)
Date of Application	1月30日(四) ~2月5日(三)	600	450	300	150
	2月6日(四)	850(600+250)	450	300	150
	2月7日(五)	850(600+250)	700(450+250)	300	150
	2月8日(六)	850(600+250)	700(450+250)	300	150
	2月9日(日)	850(600+250)	700(450+250)	300	150
	2月10日(一)	850(600+250)	700(450+250)	550(300+250)	150
	2月11日(二)	850(600+250)	700(450+250)	550(300+250)	400(150+250)
	2月12日(三)	X	700(450+250)	550(300+250)	400(150+250)
	2月13日(四)	X	X	550(300+250)	400(150+250)
	2月14日(五)	X	X	X	400(150+250)